

 **Clean Burning Wood and Pellet Stove Application -** Clean Energy Rebate Program

 Published: October 11, 2023

**Please note that the effective date for the new 75% minimum efficiency requirement**

*Please review your application form and associated attachments prior to submitting an application to the Clean Burning Wood and Pellet Stove portion of the Residential Clean Energy Rebate Program. Be advised that incomplete or missing information and/or documentation may prevent your application from being deemed eligible.*

| **Checklist for Application** |
| --- |
| ☐  | Applicant who has had a qualified stove installed; is a resident of the State of Maryland; and the installation address is the applicant’s primary residence. |
| ☐  | The application form has been filled out completely and has been signed and dated by the Applicant. |
| ☐  | Installation Contractor and Project information, including hours worked, has been filled out completely. |
| ☐  | Permit number and inspection information has been included for all required permits. |
| ☐  | The Fiscal Year 2024 (FY24) Residential Clean Burning Wood and Pellet Stove Program Funding Opportunity Announcement has been reviewed and meets the requirement of the Residential Clean Burning Wood and Pellet Stove Program. This document can be found on the Program [website](https://energy.maryland.gov/residential/Pages/incentives/woodstoves.aspx)[[1]](#footnote-0). |

| **Required Supporting Documentation to be Submitted with Application** |
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| ☐  | Copies of all permits required by all applicable local, State, and Federal jurisdictions. |
| ☐  | Copies of all final inspections indicating a passed/approved status from all applicable permits. |
| ☐  | Itemized $0.00 balance invoice from the installation contractor or retailer indicating that all costs associated with the purchase and installation of the clean energy system have been paid-in-full. |
| ☐  | Photograph(s) of the completed clean energy system in operation depicting that the system has been fully installed. |

| **Historic Review**  |
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| The project installation must not result in an “adverse effect” on a historical property. |

**Please mail the complete completion package to MEA at the following address:**

**Maryland Energy Administration**

**Attn: Clean Burning Wood and Pellet Stove Program**

**1800 Washington Blvd, Suite 755**

**Baltimore, MD 21230**



**Clean Burning Wood and Pellet Stoves**

Maryland Clean Energy Rebate Program

| **Section 1 – Applicant Information (System Owner)** |
| --- |
| **First Name** (Legal name, no abbreviations) | **Middle Initial** (**Only** if typicallyused on legal documents, such as your MD state tax return) | **Last Name, Including any suffix (i.e., Jr, III) (**Legal name) |
|  |  |  |
| Applicant Email Address  | Phone Number |
|  |  |
| Installation Address  | City  | State  | Zip Code |
|  |  | MD |  |
| County  | Congressional District\*  | MD Legislative District\* |
|  |  |  |
| *\*Find Maryland Congressional and Legislative Districts at https://www.mdelect.net* |
| Mailing Address where rebate should be sent (**only if different from Installation Address**) | City  | State  | Zip Code |
|  |  |  |  |
| Primary Point of Contact  | ☐ Applicant ☐ Contractor |
| **Section 2 – Clean Burning Stove Information**  |
| **Clean Burning Stove Type (select one)** | **System Capacity (Btu/hr)**  | **Total System Cost**  | **Requested Rebate Amount** |
| ☐ Pellet Burning Stove  |  | Btu/hr. |  | $700 |
| ☐ Wood Burning Stove  |  | Btu/hr. |  | $500 |
| Stove Manufacturer  |  | Gram/hr. of PM\* |  |
| Stove Model  |  | EPA Stove Efficiency Rating\*\*  | % |
| *\*Grams of particulate matter emitted per hour. Pellet stoves cannot emit more than 2.0 Grams/hr., and wood stoves cannot emit more than 3.0 Grams/hr. Applicants may confirm stove performance information at* [*https://cfpub.epa.gov/oarweb/woodstove/index.cfm*](https://cfpub.epa.gov/oarweb/woodstove/index.cfm)*? \*\* As of September 15, 2022, all stoves* ***must*** *have an* ***EPA-published*** *efficiency rating of at least 75% to receive the award.*  |
| **Section 3 – Applicant Signature – AFTER READING THE FY24 RESIDENTIAL CLEAN BURNING WOOD AND PELLET STOVE FUNDING OPPORTUNITY ANNOUNCEMENT, CAREFULLY READ AND SIGN THE STATEMENTS BELOW** |
| I affirm under penalties of law that: 1. A qualified clean burning wood or pellet stove has been installed at the installation address specified in Section 1 of this Rebate Application. 2. I am a legal resident of the State of Maryland. 3. I own the property for which I am applying, and it is my primary residence. 4. The information in Section 5 below concerning the installation contractor is true to the best of my knowledge. 5. If the property is held in trust: I attest that the trust is revocable, and I have the right to remove the property from the trust. 6. I have complied with all state laws, local ordinances, and other legally binding requirements. 7. The contents of this application are true to the best of my knowledge, information, and belief. 8. I have read and agree to the terms outlined in the Funding Opportunity Announcement document at https://energy.maryland.gov/residential/Pages/incentives/woodstoves.aspx.  |
| **Print Full Legal Name (should be identical to how name was written in section 1 above)** | OFFICIAL USE ONLY |
| D13  | 03  | 512SA  | 1298 |  |
|  | AGENCY  | FUND  | PCA  | SUB-OBJ  | FY |
| **Social Security Number (REQUIRED to issue payment)** |  |  |
|  | SSN  | AMOUNT |
|  | MEA  |  |
| **Handwritten Signature**  | PM INIT  | MEA INVOICE NUMBER  | DATE RECEIVED |
| **X**  |  |  |
| MEA APPROVAL  | FINANCIAL ADM APPROVAL |
| **PLEASE NOTE:** **Your application is not valid unless signed.** | DATE: |  |
| POSTED: |  |



**Clean Burning Wood and Pellet Stoves**

Maryland Clean Energy Rebate Program

| **Section 4 – Permitting & Installation Information** |
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| State the Permitting Authority (County or Municipality having jurisdiction) and applicable permit numbers and dates of final inspections below: |
| Circle Y or N:  | **Final** Inspections: |
| Required?  | Permitting Authority  | **Building** Permit Number  | Date **Passed** |
| Y N  |  |  |  |
| Required?  | Permitting Authority  | **Electrical** Permit Number  | Date **Passed** |
| Y N  |  |  |  |
| Required?  | Permitting Authority  | **HVAC/Mech** Permit Number  | Date **Passed** |
| Y N  |  |  |  |
| Required?  | Permitting Authority  | **Plumbing** Permit Number  | Date **Passed** |
| Y N  |  |  |  |
|  |
| **Project Installation Information** |
| Project Start Date  | Project Completion Date  | Total Person Hours Worked |
|  |  |  |
|  |
| **Section 5 – Installation Contractor Information**  |
| ***MEA strongly encourages the Applicant to use a contractor who is National Fireplace Institute (NFI) certified. Installers must have a Maryland Home Improvement Commission (“MHIC”) license.*** Please enter the information for the installation contractor that installed the stove in the section below. The **Contractor must be registered to do business in the State of Maryland, possess all licenses and certifications required by applicable Federal, State, and local laws, regulations, and other legally binding requirements, and be in Good Standing with the Maryland State Department of Assessments and Taxation.** By signing the Application in Section 3, you are attesting that the following information about the installation contractor is true and correct to the best of your knowledge, information, and belief. |
| Company Name  | License Type  | MHIC License Number |
|  |  |  |
| Name of Contact Person  | Title of Contact Person |
|  |  |
| Company Phone Number  | Contact Person’s Email Address |
|  |  |
| Company Street Address  | City  | State  | Zip Code |
|  |  |  |  |

Section 6—Electronic Communication

Electronic communication provides the fastest and most efficient method of interacting with MEA; therefore, MEA intends to use electronic communication as the primary way to communicate with each applicant. If you do NOT agree to using electronic communication, you must indicate your decision to opt out below:

**The Applicant opts out of using electronic communication \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (initial here).**

1. https://energy.maryland.gov/residential/Pages/incentives/woodstoves.aspx. [↑](#footnote-ref-0)